

**KAT TRACY**  
**katracy@comcast.net**

4810 Arlington Blvd.  
Arlington, VA 22204  
Tel: (703) 587-8003

### **Specialty Skills**

Cross platform, Mac and PC; Quark Xpress, Adobe Photoshop

### **Experience**

#### **May 2001- August 2004**

EI Communications  
Alexandria, VA

#### Proofreader/Copy Editor

A temporary proofreader/copyeditor during the summers proofing copy for in-house and on-site clients, including NEA, AARP, NCCER, and Fannie Mae.

#### **Aug. 1998 - June 2000**

*Ireland on Sunday*  
Dublin, Ireland

#### Freelance Designer

Laying out and designing a number of pages each week for one of the largest national Sunday papers in Ireland, using Quark and Photoshop. Scanned and created art.

#### **Aug. 1999 - June 2000**

*Ireland on Sunday*  
Dublin, Ireland

#### Freelance Sub Editor

Copy editing at one of the largest national Sunday papers in Ireland.

#### **Sept. 1998 - August 1999**

*Medicine Weekly*  
Dublin, Ireland

#### Freelance Designer/Sub Editor

Editing copy and laying out and designing a number of pages each week for one of the largest national Irish medical newspapers using Quark and Photoshop. Scanned and created art.

#### **Aug. 1997-May 1999**

*Education Matters*  
Killiney, Co. Dublin

#### Freelance Design Editor

Responsible for page make-up, design and sub-editing for the monthly supplement on education in Ireland distributed with *Ireland on Sunday* and the *Sunday Tribune*, using Quark and Photoshop. Scanned and created art.

#### **Aug. 1997-May 1999**

*Education Matters*  
Killiney, Co. Dublin

#### Regular Contributor

Responsible for writing news articles, features and commentary for the monthly supplement on education in Ireland distributed with *Ireland on Sunday* and the *Sunday Tribune*.

#### **Sept. 1992 - June 1995**

Florida Flambeau, Inc.  
Tallahassee, FL

#### Position last held. News Editor

Responsible for coordinating the news section for a daily newspaper in Florida's state capital. Also responsible for assigning stories, training news staff, layout, copy editing, editorial writing and researching and writing news articles.

### **Education**

Trinity College, Dublin

PhD, Medieval Literature

Florida State University

BA, Literature - *Cum Laude*, minor in Women's Studies